



**HAEMOPHILIA FOUNDATION
AUSTRALIAN CAPITAL TERRITORY INCORPORATED**

**ANNUAL REPORT
For the Year ending 30 June 2019**

Our Mission:

To improve the well-being of the rare bleeding disorders community in the ACT and surrounding region through mutual support, networking, advocacy and striving for optimal health care.

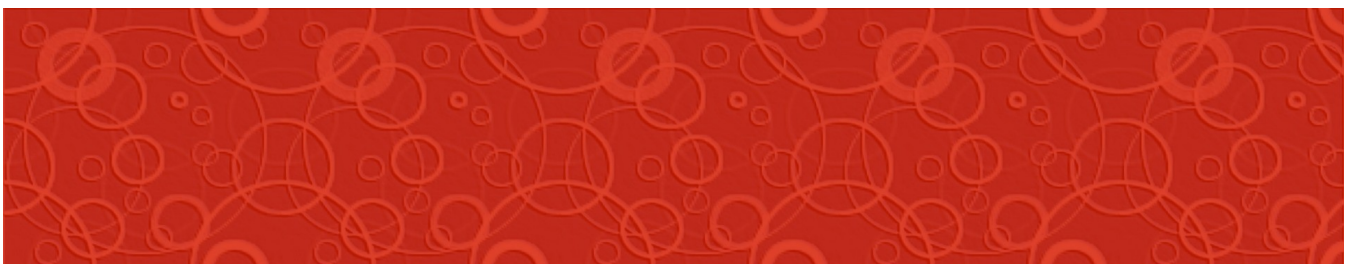


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President's Report

As another financial year comes to a close it is my pleasure to report some of the highlights of the year, and some of the challenges which continue to remain.

Government funding

HFACT continues to maintain a healthy relationship with its primary funder, the ACT Health Directorate. During the year, HFACT finalised an agreement with the Directorate for HFACT to continue to be funded for the next three years. This funding enables us to employ Kathryn to provide counselling and support to people with rare bleeding disorders in the ACT and region. This is as much a show of support from the ACT Health Directorate as it is an appreciation of the work that HFACT does to try to improve the outcomes for people with a rare bleeding disorder across the ACT and surrounding regions.

HTC Clinic

HFACT continues to engage with The Canberra Hospital to ensure its multi-disciplinary clinic is just that, multi-disciplinary. It is broadly accepted that having a range of professionals see to a bleeding disorder patient during a single visit is best practice care and HFACT will continue to advocate for this approach to continue, and, where possible, expand to include other relevant medical professions.

Community Camp

HFACT hosted a community camp in April 2019. The camp was located just outside of Murrumbateman, about 45km north of central Canberra. The camp was a good opportunity to bring the community together for a range of educational and fun activities. It also helped build community, strengthen bonds and help people connect with others going through the challenges of living with or caring for a person with a bleeding disorder.



Social and Educational

The year commenced with a well-attended, successful mid-winter dinner and My Health Record presentation. The success of this event encouraged the committee to offer a series of education evenings on an experimental basis. Two sessions were held, one on First Aid and a second on Department of Human Services' Financial Information Service. While the sessions were worthwhile the attendance was disappointing, and no further sessions have been scheduled.

Women's Wisdom and Men's Business get togethers were held during the year and these sessions continue to provide a relaxed forum for discussion and exchange of experiences.

Fundraising

A successful Bunnings BBQ in September 2018 raised over \$2,000. Fundraising and donations enable us to provide additional services to our members such as subsidies for Medic Alert bracelets, attendance at conferences, educational and social events.

Thanks

I'd like to thank the HFACT committee for its hard work and dedication to improve the well-being and support offered to the wider bleeding disorders community. As they are all volunteers, I appreciate that people devote their spare time towards the cause and this is to be commended.

A special thanks to Kathryn Body, HFACT's counsellor/social worker, and a committee member. She has been a wonderful addition to HFACT and the community; a strong advocate and contact point. Her no nonsense pragmatic approach is refreshing and effective!!!!

Lastly, I'd like to thank ACT Health for its continued support of HFACT and also Dr Richard Pembrey, HFACT's patron, for his guidance and wisdom.

Claudio Damiani

President



Archery activity at the 2019 community camp

Treasurer's Report

The main source of income during the year was \$46,380 received from ACT Health for the provision of counselling and related support services for the group. This, combined with the carry-over grant amount from 2017/18, provided total grant funding of \$57,243. Grant funding provided 93% of the income for HFACT during 2018/19.

The income from fundraising and contributions (\$1,539) represented 3% of all income received.

Income from trading and operating activities during 2018/19 was \$2,513. This was from the Bunnings sausage sizzle and deposits for camp.

The total income of the HFACT during 2018/19 was \$58,125

As in previous years, the major expenses of the HFACT were associated with the provision of a counselling and support service to persons with haemophilia and other bleeding disorders. Direct costs (wages, superannuation, transport, leave reserve) totalled \$36,328. This includes the establishment of a redundancy reserve. The total hours of service provided by the counsellor (712 hours) is above the minimum agreed level of service set under the service contract with ACT Health Directorate.

An increase (139%) was recorded in the sum expended during 2018/19 for client support services (\$10,201) which includes the camp, functions and direct support to our members.

The total expenditure of the HFACT during 2018/19 was \$54,886 which is 23% more than for the previous year.

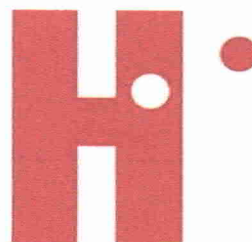
HFACT has reduced the liability in carry-over grant funding from \$10,624 (2017-18) to \$3,330. As the grant cycle has completed, this must be expended during the 2019-20 financial year. This represents 7% of our annual grant from ACT Health.

The financial outcome for HFACT for the year was a surplus of \$2,729. As of 30 June 2019, the net assets of HFACT are \$21,407 which is 14% more than the previous year.

Jenny Lees

Treasurer

**HAEMOPHILIA FOUNDATION
AUSTRALIAN CAPITAL TERRITORY**



**Financial Statements
for the year ended 30 June 2019**

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HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

STATEMENT BY THE COMMITTEE

To the best of our knowledge and belief, the accompanying financial statements set out on pages 2 to 7 are drawn up so as to present fairly the financial position of the Haemophilia Foundation Australian Capital Territory Incorporated as at 30 June 2019 and of its operations for the year then ended.

Signed for and on behalf of the committee



Jenny Lees
Treasurer



Claudio Damiani
President

Canberra ACT

**AUDITOR'S REPORT TO THE MEMBERS OF THE
HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED**

I have audited the financial statements of the Haemophilia Foundation Australian Capital Territory Incorporated for the financial year ended 30 June 2019 as set out on pages 2 to 7. The foundation's committee is responsible for the preparation and presentation of the financial statements and the information they contain. I have examined the records on a test basis in order to ensure the statements are free from material misstatements. In respect of incomes it is not practicable to include audit procedures extending beyond the amounts of donations and other fundraising collections recorded in the accounting records.

In my opinion, the financial statements are drawn up so as to fairly present the financial position of the Haemophilia Foundation Australian Capital Territory Incorporated as at 30 June 2019 and the results of its operations for the year ended on that date.



Andrew Tharle
BComm ASCPA

Canberra ACT

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**BALANCE SHEET
AS AT 30 JUNE 2019**

	Note	2019 \$	2018 \$
ACCUMULATED FUNDS		<u>21,407</u>	<u>18,678</u>
Represented by:			
CURRENT ASSETS			
Grant Cash at bank		10,814	14,833
Other Cash at bank		18,118	15,560
Petty cash		200	200
Unbanked cash		<u>40</u>	<u>-</u>
Total current assets		<u>29,172</u>	<u>30,593</u>
TOTAL ASSETS		29,172	30,593
CURRENT LIABILITIES			
Creditors		2,867	342
Leave provision		1,569	710
Unexpended grants		<u>3,330</u>	<u>10,863</u>
Total current liabilities		7,765	11,915
TOTAL LIABILITIES		<u>7,765</u>	<u>11,915</u>
NET ASSETS		21,406.81	18,678.13

The Balance Sheet should be read in conjunction with the notes set out on pages 5 to 7

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2019**

	Note	2019 \$	2018 \$
INCOME			
Grants	2	53,914	44,225
Fundraising - gifts		1,121	7,467
Fundraising - contributions		418	227
Trading/operating activities	3	2,513	-
Other income		159	97
		<hr/>	<hr/>
Total income		58,125	52,016
SALES			
Purchases		510	-
		<hr/>	<hr/>
Total Sales		510	-
		<hr/>	<hr/>
Gross Profit		57,615	52,016
EXPENSES			
Assets purchased (minor)		-	1,616
Audit fees		175	175
Bank charges		-	2
Client support services	4	10,201	4,255
Computer expenses		1,281	1,137
Employment support		700	1,040
Fees & Permits		-	38
Insurance		2,983	2,946
Meeting expenses		68	134
Membership fees paid		89	176
Postage		464	459
Printing and stationery		509	151
Superannuation		2,487	3,003
Salaries & wages		30,426	23,291
Publications and resources		222	55
Staff Amenities		570	433
Telephone and internet		1,096	1,110
Training		200	1,050
Transport		3,415	3,178
		<hr/>	<hr/>
Total expenses		54,886	44,248
		<hr/>	<hr/>
SURPLUS (DEFICIT) FOR THE YEAR		2,729	7,768
Accumulated funds at the beginning of the year		18,678	10,910
		<hr/>	<hr/>
ACCUMULATED FUNDS AT END OF YEAR		21,407	18,678

The statement of income and expenditure should be read in conjunction with the notes set out on pages 5 to 7

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2019**

	Note	2019 \$ Inflows (outflows)	2018 \$ Inflows (outflows)
Cash flows from operating activities	7		
Receipts			
Grants		46,380	44,894
Other		4,211	7,792
Payments			
Wages		(29,567)	(23,291)
Other		(22,445)	(21,345)
Net cash provided (used) by operating activities		(1,421)	8,051
Net increase (decrease) in cash during the year		(1,421)	8,051
Cash at the beginning of the year		30,593	22,542
Cash at the end of the year		<u>29,172</u>	<u>30,593</u>

The statement of cash flow should be read in conjunction with the notes set out on pages 5 to 7

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**NOTES TO AND FORMING PART THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2019**

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the association have been drawn up in accordance with the accounting standards and statements of disclosure requirements of the Australian Accounting bodies, applicable approved Accounting Standards, the provisions of Schedule 5 to the Associations Incorporations Act 1991 and the requirements of law.

In 2012 the Foundation adopted the Standard Chart of Accounts designed for small to medium non-government organisations which receive government funding, that was developed by the Australian Centre for Philanthropy and Nonprofit studies at the Queensland University of Technology.

(a) Basis of preparation of the statements

These statements have been prepared under the convention of historical cost accounting.

(b) Depreciation

Plant and equipment has been depreciated in accordance with the prime cost method at rates considered sufficient to write off the cost of the assets over their economic life.

(c) Grant income and related expenditure

Grant income received during the year but remaining unspent at the end of the year is brought to account as a liability in the balance sheet. Such unexpended grants therefore not shown as income in the year of receipt but in the year in which the grants are subsequently expended.

(d) Employee benefits

Allowance has been made in the accounts for benefits accruing to employees for annual leave. The accrual is calculated on the entitlement due to the employee at the end of the financial year. Long-service leave in the community sector is administered by the ACT Long Service Leave Authority. Quarterly payments have been made to that authority since November 2010.

(c) Income tax

The foundation has been granted exemption from income tax under section 23(e) of the Income Tax Assessment Act.

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**NOTES TO AND FORMING PART THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2019**

	2019 \$	2018 \$
NOTE 2. GRANTS		
During the year the Foundation received a grant from ACT Health for the provision of services to the haemophilia community.		
Unexpended grants from previous year		
Public Health Outcomes Funding Agreement	10,863	10,193
Grants received		
Public Health Outcomes Funding Agreement	46,380	44,895
Grant interest	100	87
Expended	<u>(54,013)</u>	<u>(44,312)</u>
Unexpended grant carried forward	3,330	10,863

NOTE 3. INCOME FROM TRADING/OPERATING ACTIVITIES

Income from trading and operating activities.

Sausage sizzle	2,167	-
Other Sales	<u>345</u>	<u>-</u>
Total	2,513	-

NOTE 4. CLIENT SUPPORT SERVICES

Client support services included:

Conference attendance	-	3,860
Community Camp	9,107	-
Social Functions	294	278
Education / workshops	730	-
Direct support	<u>70</u>	<u>116</u>
Total	10,201	4,255

NOTE 5. SEGMENT REPORTING

The Foundation's objects are to promote the welfare of persons with haemophilia and related disorders in the ACT region. The Foundation operates in one geographical segment, being the ACT, and in one industry segment being social care.

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**NOTES TO AND FORMING PART THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2019**

NOTE 6. RELATED PARTY TRANSACTIONS

The members of the committee of the Foundation during the financial year were:

- Mr Claudio Damiani (President)
- Ms Jenny Lees (Treasurer)
- Ms Rebecca Minty (Vice President)
- Ms Shauna Adams (Secretary)
- Mr Len Minty
- Mr Ron Lees
- Ms Julia Minty

No material related party transactions occurred during the financial year

NOTE 7. CASH FLOWS

Cash flows are shown exclusive of Goods and Services Tax.