



**HAEMOPHILIA FOUNDATION
AUSTRALIAN CAPITAL TERRITORY INCORPORATED**

**ANNUAL REPORT
For the Year ending 30 June 2020**

Our Mission:

To improve the well-being of the rare bleeding disorders community in the ACT and surrounding region through mutual support, networking, advocacy and striving for optimal health care.

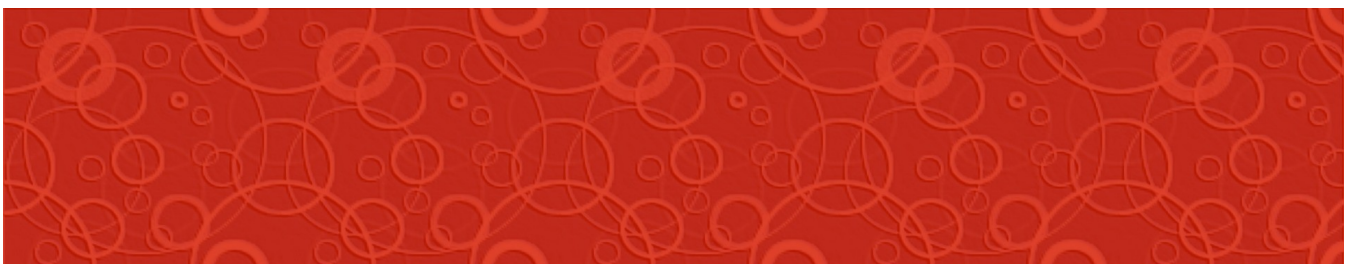


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President's Report

With the passing of another financial year, it is my pleasure to report some of the highlights and lowlights of the 2019-20 year.

Government funding

HFACT continues to maintain a solid relationship with the ACT Health Directorate, which provides the funding necessary to employ HFACT's counsellor, Kathryn Body. Kathryn continued to provide valuable counselling and support to people with rare bleeding disorders in the ACT and surrounding regions. HFACT greatly appreciates the support from the ACT Government and accordingly continues to provide ACT Health Directorate with the requisite reporting which validates the value for money the ACT Government receives for the funding.

COVID-19

COVID-19 unfortunately had a significant impact in the regular functioning of HFACT. Events planned for 2020, such as the World Haemophilia Day picnic, regular Men's Business and Women's Wisdom, and the annual Mid-Winter Dinner were cancelled due to the need to socially isolate as well as the uncertainty. The regular June newsletter was also cancelled due to restrictions on gatherings and having reduced content as a result.

The six-monthly treatment clinic scheduled for April and May 2020 at The Canberra Hospital (TCH) were also cancelled. Should clinics continue to be cancelled, HFACT would seek to engage with TCH to discuss the potential for alternative arrangements as clinics are an important part of treatment and care of the bleeding disorders community.



Men's Breakfast—February 2020

Notwithstanding the disruption caused by COVID-19, the HFACT Committee continued to operate through virtual meetings. The counsellor also continued to schedule meetings, doing a sterling job under the conditions. Some meetings were undertaken with social distancing in place (1.5 metres distance maintained) and many phone and video meetings have occurred.

TCH—Haemophilia Treatment Centre

HFACT appreciates the dedication and professionalism of the TCH staff, primarily the Haemophilia Treatment Centre, in providing support and clinical care for the ACT's bleeding disorder community. The new haemophilia treatment nurse, Jayne Treagust, has done a wonderful job of getting to know the community, building rapport, while at the same time maintaining a high degree of professionalism. While COVID-19 has created strains on the TCH and additional precautions have been imposed, by and large the community has continued to be well served by the hospital.

The appointment of Ms Treagust followed the promotion of James Slade to another role in Oncology, and Anastasia Wilson, James temporary successor, returning to Immunology.

Supporting Members

A number of members were supported to attend the bi-annual HFA Conference on Haemophilia, VWD & Rare Bleeding Disorders in October 2019. It was the 19th HFA conference and it was, like previous conferences, informative, encouraging (given the advancements in treatment and care), and a great opportunity to share experiences and enjoy the company of others committed to improving the lives of people with bleeding disorders.

The HFA conference was subsequently reported to members via a bumper newsletter and also at a very successful Spring Fling Picnic at Nara Park with a conference de-brief in October 2019.

Advocacy

HFACT provided support to Haemophilia Foundation Australia as part of its wider strategy to engage with bleeding disorder sufferers with hepatitis. Advocacy extended to supporting a national and local push to have all individuals with a bleeding disorder and hepatitis C speak to their clinician / haematologist about the latest hepatitis C treatments which are highly efficacious.

Advocacy also extended to supporting a push for the Australian Government to procure some of the latest innovative drugs available for treatment. This included participation in workshops and drafting of strategic documentation.

A number of committee members continued to support the HFA Getting Older Project by participating on the Project Advisory Group, with the final report published earlier in 2020.

Whilst not strictly advocacy, members participated in ANU Medical School Year 2 cohort tutorials in July and September 2019 (and also via Zoom in June 2020). Members have been participating in similar tutorials for a number of years now.

Thanks

I'd like to thank the HFACT committee for continuing to support the bleeding disorders community across the ACT and surrounding regions. Committee members volunteer their time and effort. Whilst we may be a small community and small committee, I am nevertheless proud that we are all doing it to make a meaningful difference to some people's lives. Notably, New Rules of Association developed by the Committee were adopted at the 2019 AGM.

Lastly, I'd like to thank Dr Richard Pembrey, HFACT's patron, for his continued guidance and support.

Claudio Damiani

President

Treasurer's Report

The main source of income for HFACT is the ACT Health Directorate who provided \$49,136 for the provision of counselling and related support services for the group. This, combined with the carry-over grant amount from 2018/19, provided total grant funding of \$49,466. Grant funding provided 80% of the income for HFACT during 2019/20.

The income from fundraising and contributions (\$2,561) represented 4% of all income received. There was no income from trading and operating activities this year.

HFACT is also the beneficiary of the Australian Tax Office's Cash Flow Boost program. \$10,000 was received during the year.

The total income of the HFACT during 2019/20 was \$62,027.

In addition, HFACT received a one-off COVID-19 Grant of \$9,000 from the ACT Health Directorate. This was received in June and is carried as a liability. It will be reflected in income for 2020-21.

As in previous years, the major expenses of the HFACT were associated with the provision of a counselling and support service to persons with haemophilia and other bleeding disorders. Direct costs (wages, superannuation, transport, leave reserve) totalled \$49,492. The total hours of service provided by the counsellor (668 hours) is above the minimum agreed level of service set under the service contract with ACT Health Directorate.

A slight decrease (8%) was recorded in the sum expended during 2019/20 for client support services (\$9,386) which includes the conference, functions, and direct support to our members.

The total expenditure of the HFACT during 2019/20 was \$52,950 which is 3% less than the previous year.

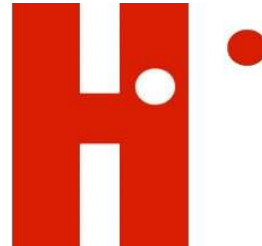
HFACT has reduced the liability in carry-over grant funding by expending all funds outstanding from the 2016-2019 grant cycle. Carry-over grant funding for 2019/20 is \$11,293. This includes the bulk of the \$9,000 COVID-19 supplement and \$2,335 from the grant.

The financial outcome for HFACT for the year was a surplus of \$9,077. As of 30 June 2020, the net assets of HFACT are \$30,484 which is 42% more than the previous year.

Jenny Lees

Treasurer

**HAEMOPHILIA FOUNDATION
AUSTRALIAN CAPITAL TERRITORY**



**Financial Statements
for the year ended 30 June 2020**

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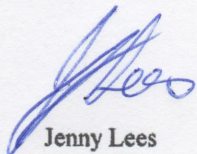
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HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

STATEMENT BY THE COMMITTEE

To the best of our knowledge and belief, the accompanying financial statements set out on pages 2 to 7 are drawn up so as to present fairly the financial position of the Haemophilia Foundation Australian Capital Territory Incorporated as at 30 June 2020 and of its operations for the year then ended.

Signed for and on behalf of the committee



Jenny Lees
Treasurer



Claudio Damiani
President

19 October 2020

Canberra ACT

**AUDITOR'S REPORT TO THE MEMBERS OF THE
HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED**

I have audited the financial statements of the Haemophilia Foundation Australian Capital Territory Incorporated for the financial year ended 30 June 2020 as set out on pages 2 to 7. The foundation's committee is responsible for the preparation and presentation of the financial statements and the information they contain. I have examined the records on a test basis in order to ensure the statements are free from material misstatements. In respect of incomes it is not practicable to include audit procedures extending beyond the amounts of donations and other fundraising collections recorded in the accounting records.

In my opinion, the financial statements are drawn up so as to fairly present the financial position of the Haemophilia Foundation Australian Capital Territory Incorporated as at 30 June 2020 and the results of its operations for the year ended on that date.



Andrew Tharle
BComm ~~AC~~CPA

Canberra ACT

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**BALANCE SHEET
AS AT 30 JUNE 2020**

	Note	2020 \$	2019 \$
ACCUMULATED FUNDS		<u>30,484</u>	<u>21,407</u>
Represented by:			
CURRENT ASSETS			
Grant Cash at bank		19,839	10,814
Other Cash at bank		26,029	18,118
Petty cash		200	200
Unbanked cash		<u>0</u>	<u>40</u>
Total current assets		<u>46,068</u>	<u>29,172</u>
TOTAL ASSETS		46,068	29,172
CURRENT LIABILITIES			
Creditors		1,780	2,867
Leave provision		2,511	1,569
Unexpended grants	2	<u>11,293</u>	<u>3,330</u>
Total current liabilities		15,584	7,765
TOTAL LIABILITIES		<u>15,584</u>	<u>7,765</u>
NET ASSETS		30,484	21,407

The Balance Sheet should be read in conjunction with the notes set out on pages 5 to 7

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2020**

	Note	2020 \$	2019 \$
INCOME			
Grants	2	49,466	53,914
Fundraising - gifts		2,281	1,121
Fundraising - contributions		236	418
Trading/operating activities	3	-	2,513
Other income		10,044	159
Total income		<u>62,027</u>	<u>58,125</u>
SALES			
Purchases		-	510
Total Sales		<u>-</u>	<u>510</u>
Gross Profit		62,027	57,615
EXPENSES			
Audit fees		175	175
Bank charges		129	-
Client support services	4	9,386	10,201
Computer expenses		1,339	1,281
Employment support		450	700
Fees & Permits		44	-
Insurance		3,323	2,983
Meeting expenses		-	68
Membership fees paid		70	89
Postage		339	464
Printing and stationery		205	509
Superannuation		2,701	2,487
Salaries & wages		29,711	30,426
Publications and resources		-	222
Staff Amenities		539	570
Telephone and internet		992	1,096
Training		-	200
Transport		3,547	3,415
Total expenses		<u>52,950</u>	<u>54,886</u>
SURPLUS FOR THE YEAR		9,077	2,729
Accumulated funds at the beginning of the year		<u>21,407</u>	<u>18,678</u>
ACCUMULATED FUNDS AT END OF YEAR		30,484	21,407

The statement of income and expenditure should be read in conjunction with the notes set out on pages 5 to 7

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2020**

	Note	2020 \$ Inflows (outflows)	2019 \$ Inflows (outflows)
Cash flows from operating activities	7		
Receipts			
Grants		57,430	46,380
Other		12,561	4,211
Payments			
Wages		(28,770)	(29,567)
Other		(24,326)	(22,445)
Net cash provided (used) by operating activities		16,895	(1,421)
Net increase (decrease) in cash during the year		16,895	(1,421)
Cash at the beginning of the year		29,172	30,593
Cash at the end of the year		<u>46,068</u>	<u>29,172</u>

The statement of cash flow should be read in conjunction with the notes set out on pages 5 to 7

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**NOTES TO AND FORMING PART THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the association have been drawn up in accordance with the accounting standards and statements of disclosure requirements of the Australian Accounting bodies, applicable approved Accounting Standards, the provisions of Schedule 5 to the Associations Incorporations Act 1991 and the requirements of law.

In 2012 the Foundation adopted the Standard Chart of Accounts designed for small to medium non-government organisations which receive government funding, that was developed by the Australian Centre for Philanthropy and Nonprofit studies at the Queensland University of Technology.

(a) Basis of preparation of the statements

These statements have been prepared under the convention of historical cost accounting.

(b) Grant income and related expenditure

Grant income received during the year but remaining unspent at the end of the year is brought to account as a liability in the balance sheet. Such unexpended grants therefore not shown as income in the year of receipt but in the year in which the grants are subsequently expended.

(c) Employee benefits

Allowance has been made in the accounts for benefits accruing to employees for annual leave. The accrual is calculated on the entitlement due to the employee at the end of the financial year. Long-service leave in the community sector is administered by the ACT Long Service Leave Authority. Quarterly payments have been made to that authority since November 2010.

(d) Income tax

The foundation has been granted exemption from income tax under section 23(e) of the Income Tax Assessment Act.

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**NOTES TO AND FORMING PART THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2020**

	2020	2019
	\$	\$
NOTE 2. GRANTS		
During the year the Foundation received two grants from ACT Health:		
1. Recurrent grant for the provision of services to the bleeding disorders community		
2. A COVID-19 supplement		
Unexpended grants from previous year		
Public Health Outcomes Funding Agreement	3,330	10,863
Grants received		
Public Health Outcomes Funding Agreement	57,387	46,380
ACT Health Covid-19 supplement	43	-
Grant interest	26	100
Expended	(49,492)	(54,013)
	<hr/>	<hr/>
Unexpended grant carried forward	11,293	3,330

NOTE 3. INCOME FROM TRADING/OPERATING ACTIVITIES

Income from trading and operating activities.

Sausage sizzle	-	2,167
Other Sales	-	345
	<hr/>	<hr/>
Total	-	2,513

NOTE 4. CLIENT SUPPORT SERVICES

Client support services included:

Conference attendance	6,147	-
Community Camp	-	9,107
Social Functions	154	294
Education / workshops	-	730
Direct support	3,086	70
	<hr/>	<hr/>
Total	9,386	10,201

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**NOTES TO AND FORMING PART THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2020**

NOTE 5. SEGMENT REPORTING

The Foundation's objects are to promote the welfare of persons with haemophilia and related disorders in the ACT region. The Foundation operates in one geographical segment, being the ACT, and in one industry segment being social care.

NOTE 6. RELATED PARTY TRANSACTIONS

The members of the committee of the Foundation during the financial year were:

- Mr Claudio Damiani (President)
- Ms Jenny Lees (Treasurer)
- Ms Rebecca Minty (Vice President)
- Ms Shauna Adams (Secretary)
- Mr Len Minty
- Mr Ron Lees

No material related party transactions occurred during the financial year

NOTE 7. CASH FLOWS

Cash flows are shown exclusive of Goods and Services Tax.