



**HAEMOPHILIA FOUNDATION
AUSTRALIAN CAPITAL TERRITORY INCORPORATED**

**ANNUAL REPORT
For the Year ending 30 June 2022**

Our Mission:

To improve the well-being of the rare bleeding disorders community in the ACT and surrounding region through mutual support, networking, advocacy and striving for optimal health care.

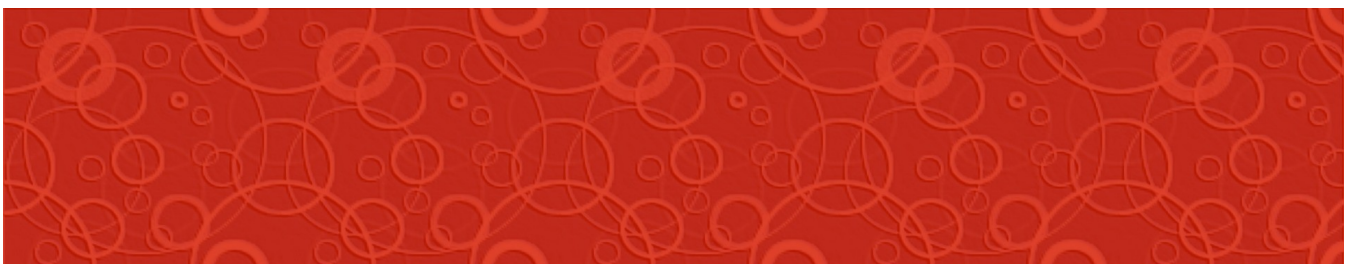


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President's Report

Marking another year as President of HFACT, I am pleased to report on key issues and outcomes from the 2021/22 financial year, as well as pass remembrance of a dearly departed member of the community.

Government funding and support

HFACT continues to maintain a good relationship with ACT Health, which provides the funding necessary to employ HFACT's counsellor, Kathryn Body. Through the year there was a key change in the funding provision provided by ACT Health, with funding previously provided under ACT Health's Blood Borne Viruses subsector, but now through the Chronic Conditions subsector following the signing of a Deed of Variation to the agreement between ACT Health and HFACT.

Concurrently, ACT Health has commenced a commissioning process in line with its public strategy. The process involves extensive engagement with ACT Health's community and health sector partners, including HFACT, to design and deliver the health services the ACT community needs. HFACT has attended a number of workshops with more to come over the 2022-23 financial year, with the end of the process culminating in service delivery and funding arrangements for ACT Health's partners. Due to delays with progressing the commissioning process as a result of COVID-19, ACT Health and HFACT signed a contract variation essentially extending the existing funding agreement between the parties for an additional three years.

As a result of the shift in funding allocation from blood borne viruses to chronic diseases, HFACT said farewell to its points of contact within ACT Health – Fellon Gaida and Lauren Gleed during the second half of 2021/22 financial year. Building a stronger relationship with the chronic conditions team within ACT Health will be a priority for 2022-23.



Carillon lit up for World Haemophilia Day -17 April 2022

COVID-19

COVID-19 unfortunately continued to have a significant impact on the regular functioning of HFACT during the financial year. A number of face-to-face events which would ordinarily take place were not planned due to concern some members had with close contact events. Nevertheless, HFACT was able to organise an outdoor community barbeque which enabled attendees to keep their distance if they chose to do so, while still being able to participate.

Notwithstanding the disruption caused by COVID-19, the HFACT Committee continued to operate through virtual meetings. The Counsellor also continued to schedule meetings, making the most to serve the community while meeting public health requirements when necessary.

HFACT greatly appreciates the support from the ACT Government and accordingly continues to provide it with the requisite reporting which validates the value for money the ACT Government receives for the funding.

The Canberra Hospital Haemophilia Treatment Centre

For those that deal with the health system, it would be obvious to point out just how much strain COVID-19 had on the wider system. Restrictions with visitors, increased health and safety precautions, illness amongst staff, long working hours, etc, was placing a real burden on the system and in particular its workforce. Under these tough conditions, it is easy to admire the hard work and dedication of our hospital staff, including the staff that support bleeding disorder sufferers.

HFACT appreciates the dedication and professionalism of the The Canberra Hospital (TCH) staff, primarily the Haemophilia Treatment Centre, in providing support and clinical care for the ACT's bleeding disorder community. Jayne Treagust continued to do a wonderful job, providing a professional yet personal approach to dealing with patients.

During the year Jayne was elevated into an acting CNC Haematology role at TCH for 12 months. While acting arrangements were in place for a short period, Lauren O'Connell took up the role of acting Haemophilia and Bleeding Disorder Nurse at the hospital. Right from the outset, Lauren showed a strong interest in the role and willingness to learn, and within a short time was operating effectively (and must be said, very efficiently) in the role, with the added reassurance that Jayne was still in the building (so to speak!) and able to provide Lauren with guidance and advice when needed. This is great for the longer term, as the more nurses that are aware of and have experience treating people with bleeding disorder at TCH the better.

Supporting Members

Ordinarily, HFACT supports members through the year to attend conferences or events for education or other means. However, the year was characterised by very little travel and cancelled events across the country.

Kathryn continued to provide valuable counselling and support to people with bleeding disorders in the ACT and surrounding regions. More activities and support for the community is planned for the 2022-23 financial year.

Goodbye Zachary Minty

The year saw the tragic passing of one of its much loved youth members. Zachary Minty passed away after a nearly three-year battle with cancer. It was a sad time for many who knew Zachary, or Zac as he was known to his family and friends, but a lovely service and life celebration helped many to express their emotions and show their appreciation of having been blessed with knowing Zac. Zac's passing prompted the rescheduling of planned community activities.

Thanks

I'd like to thank the HFACT committee for continuing to support the bleeding disorders community across the ACT and surrounding regions. Like many organisations HFACT operates because of the support and dedication of volunteers.

Lastly, I'd like to thank Dr Richard Pembrey, HFACT's patron, for his continued guidance and support.

Claudio Damiani

President

Treasurer's Report

The main source of income for HFACT is the ACT Health Directorate who provide a grant for the provision of counselling and related support services for the group. Grant funding provided 98% of the income for HFACT during 2021/22.

Other income was from

- fundraising and contributions, including membership (\$623)
- the Australian Tax Office's Cash Flow Boost program (\$381)
- interest (\$6)

There was no income from trading and operating activities this year.

The total income of the HFACT during 2021/22 was \$48,643.

The major expenses of the HFACT were associated with the provision of a counselling and support service to persons with haemophilia and other bleeding disorders. Direct costs (wages, superannuation, transport, leave reserve) totalled \$47,627. The total hours of service provided by the counsellor (645 hours) is above the minimum agreed level of service set under the service contract with ACT Health Directorate.

Once again COVID-19 has impacted the ability to undertake community-based activities and attend conferences resulting in a decrease (60%) in the sum expended during 2021/22 for direct member support services (\$1,928).

The total expenditure of the HFACT during 2021/22 was \$49,898 which is 1.4% less than the previous year.

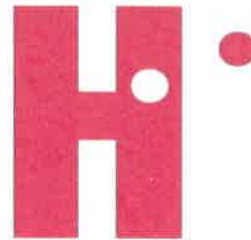
Carry-over grant funding for 2021/22 is \$15,235. This includes the remaining \$2,701 of the COVID-19 supplement and \$12,534 from the grant.

The financial outcome for HFACT for the year was a loss of \$1,255. As of 30 June 2022, the net assets of HFACT are \$39,364.

Jenny Lees

Treasurer
September 2022

**HAEMOPHILIA FOUNDATION
AUSTRALIAN CAPITAL TERRITORY**



**Financial Statements
for the year ended 30 June 2022**

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HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

STATEMENT BY THE COMMITTEE

To the best of our knowledge and belief, the accompanying financial statements set out on pages 2 to 7 are drawn up so as to present fairly the financial position of the Haemophilia Foundation Australian Capital Territory Incorporated as at 30 June 2022 and of its operations for the year then ended.

Signed for and on behalf of the committee



Jenny Lees
Treasurer



Claudio Damiani
President

30 Sept 2022
Canberra ACT

**AUDITOR'S REPORT TO THE MEMBERS OF THE
HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED**

I have audited the financial statements of the Haemophilia Foundation Australian Capital Territory Incorporated for the financial year ended 30 June 2022 as set out on pages 2 to 7. The foundation's committee is responsible for the preparation and presentation of the financial statements and the information they contain. I have examined the records on a test basis in order to ensure the statements are free from material misstatements. In respect of incomes it is not practicable to include audit procedures extending beyond the amounts of donations and other fundraising collections recorded in the accounting records.

In my opinion, the financial statements are drawn up so as to fairly present the financial position of the Haemophilia Foundation Australian Capital Territory Incorporated as at 30 June 2022 and the results of its operations for the year ended on that date.



Andrew Tharle
BComm CPA

Canberra ACT

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**BALANCE SHEET
AS AT 30 JUNE 2022**

| | Note | 2022 \$ | 2021 \$ |
|----------------------------|------|----------------------|----------------------|
| ACCUMULATED FUNDS | | <u>39,364</u> | <u>40,619</u> |
| Represented by: | | | |
| CURRENT ASSETS | | | |
| Grant Cash at bank | | 28,083 | 23,931 |
| Other Cash at bank | | 32,164 | 33,463 |
| Petty Cash | | 200 | 200 |
| Total current assets | | <u>60,447</u> | <u>57,594</u> |
| TOTAL ASSETS | | 60,447 | 57,594 |
| CURRENT LIABILITIES | | | |
| Creditors | | 2,814 | 2,804 |
| Leave provision | | 3,034 | 2,510 |
| Unexpended grants | 2 | <u>15,235</u> | <u>11,660</u> |
| Total current liabilities | | 21,083 | 16,975 |
| TOTAL LIABILITIES | | <u>21,083</u> | <u>16,975</u> |
| NET ASSETS | | 39,364 | 40,619 |

The Balance Sheet should be read in conjunction with the notes set out on pages 5 to 7

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2022**

| | Note | 2022 \$ | 2021 \$ |
|---|------|----------------|---------------|
| INCOME | | | |
| Grants | 2 | 47,627 | 49,582 |
| Fundraising - gifts | | 350 | 2,245 |
| Fundraising - contributions | | 273 | 418 |
| Other income | | 393 | 10,022 |
| Total income | | <u>48,643</u> | <u>62,267</u> |
| Gross Profit | | 48,643 | 62,267 |
| EXPENSES | | | |
| Audit fees | | - | 175 |
| Bank charges | | - | 11 |
| Client support services | 3 | 1,928 | 4,964 |
| Computer expenses | | 1,719 | 3,340 |
| Employment support | | 900 | 1,200 |
| Insurance | | 3,247 | 3,272 |
| Meeting expenses | | 370 | - |
| Membership fees paid | | 87 | 63 |
| Miscellaneous | | 464 | - |
| Postage | | 182 | 279 |
| Printing and stationery | | 68 | 67 |
| Superannuation | | 3,096 | 2,836 |
| Salaries & wages | | 32,063 | 30,121 |
| Staff Amenities | | 797 | 809 |
| Telephone and internet | | 1,173 | 1,582 |
| Training | | 76 | - |
| Transport | | 3,728 | 3,413 |
| Total expenses | | <u>49,898</u> | <u>52,132</u> |
| SURPLUS FOR THE YEAR | | (1,255) | 10,135 |
| Accumulated funds at the beginning of the year | | <u>40,619</u> | <u>30,484</u> |
| ACCUMULATED FUNDS AT END OF YEAR | | 39,364 | 40,619 |

The statement of income and expenditure should be read in conjunction with the notes set out on pages 5 to 7

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022**

| | Note | 2022 \$ Inflows (outflows) | 2021 \$ Inflows (outflows) |
|---|------|-------------------------------------|-------------------------------------|
| Cash flows from operating activities | 6 | | |
| Receipts | | | |
| Grants | | 51,200 | 49,949 |
| Other | | 1,016 | 12,685 |
| Payments | | | |
| Wages | | (31,539) | (30,120) |
| Other | | <u>(17,824)</u> | <u>(20,987)</u> |
| Net cash provided (used) by operating activities | | 2,853 | 11,527 |
| Net increase (decrease) in cash during the year | | 2,853 | 11,527 |
| Cash at the beginning of the year | | 57,594 | 46,068 |
| Cash at the end of the year | | <u>60,447</u> | <u>57,594</u> |

The statement of cash flow should be read in conjunction with the notes set out on pages 5 to 7

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**NOTES TO AND FORMING PART THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2022**

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the association have been drawn up in accordance with the accounting standards and statements of disclosure requirements of the Australian Accounting bodies, applicable approved Accounting Standards, the provisions of Schedule 5 to the Associations Incorporations Act 1991 and the requirements of law.

In 2012 the Foundation adopted the Standard Chart of Accounts designed for small to medium non-government organisations which receive government funding, that was developed by the Australian Centre for Philanthropy and Nonprofit studies at the Queensland University of Technology.

(a) Basis of preparation of the statements

These statements have been prepared under the convention of historical cost accounting.

(b) Grant income and related expenditure

Grant income received during the year but remaining unspent at the end of the year is brought to account as a liability in the balance sheet. Such unexpended grants therefore not shown as income in the year of receipt but in the year in which the grants are subsequently expended.

(c) Employee benefits

Allowance has been made in the accounts for benefits accruing to employees for annual leave and sick leave. The accrual is calculated on the entitlement due to the employee at the end of the financial year. Long-service leave in the community sector is administered by the ACT Long Service Leave Authority. Quarterly payments have been made to that authority since November 2010.

(d) Income tax

The foundation has been granted exemption from income tax under section 23(e) of the Income Tax Assessment Act.

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**NOTES TO AND FORMING PART THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2022**

| | 2022 | 2021 |
|--|-----------------|-----------------|
| | \$ | \$ |
| NOTE 2. GRANTS | | |
| During the year the Foundation received grants from ACT Health: | | |
| 1. Recurrent grant for the provision of services to the bleeding disorders community | | |
| 2. A COVID-19 supplement | | |
| | | |
| Unexpended grants from previous year | | |
| Public Health Outcomes Funding Agreement | 11,660 | 11,294 |
| Grants received | | |
| Public Health Outcomes Funding Agreement | 50,199 | 44,694 |
| ACT Health Covid-19 supplement | 1,002 | 5,254 |
| Grant interest | 7 | 12 |
| Expended | <u>(47,633)</u> | <u>(49,594)</u> |
| | | |
| Unexpended grants carried forward | 15,235 | 11,660 |

NOTE 3. CLIENT SUPPORT SERVICES

Client support services included:

| | | |
|-----------------------|--------------|--------------|
| Conference attendance | 392 | - |
| Social Functions | 536 | 1,630 |
| Direct support | <u>1,000</u> | <u>3,334</u> |
| | | |
| Total | 1,928 | 4,964 |

HAEMOPHILIA FOUNDATION AUSTRALIAN CAPITAL TERRITORY INCORPORATED

**NOTES TO AND FORMING PART THE ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2022**

NOTE 4. SEGMENT REPORTING

The Foundation's objects are to promote the welfare of persons with haemophilia and related disorders in the ACT region. The Foundation operates in one geographical segment, being the ACT, and in one industry segment being social care.

NOTE 5. RELATED PARTY TRANSACTIONS

The members of the committee of the Foundation during the financial year were:

Mr Claudio Damiani (President)
Ms Jenny Lees (Treasurer)
Ms Rebecca Minty (Vice President)
Ms Shauna Adams (Secretary)
Mr Len Minty
Mr Ron Lees

No material related party transactions occurred during the financial year

NOTE 6 CASH FLOWS

Cash flows are shown exclusive of Goods and Services Tax.